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APPENDIX C - FORMATS

I NTRODUCTI ON

- 1. General. The C series appendices prescribe the columnar alignment and data entries for the MILSTRAP formats.
- 2. Formats. MILSTRAP formats are described in appendices C1 through C61.
- 3. Special Explanation/Instruction. To prevent repeating lengthy and repetitious footnotes, explanations, and instructions, the following is provided for reference purposes and will be referred to in the applicable formats:
- a. For ammunition items in FSG 13, quantities exceeding 99,999 may be expressed in thousands by placing an M in record position 29. Example: A quantity of 1,950,000 would be expressed as 1950M, (1950 in record positions 25-28 and an Min record position 29). Quantities not evenly divisible by thousands will require two transactions. The first transaction will reflect the rounded thousands using the M modifier and the second transaction will reflect the residual quantity; e.g., for a quantity of 100,001, the first document will reflect a quantity of 0100M and the second document will reflect a quantity of 0100M and the second document will reflect a quantity of 0100M.
- b. When reversal or cancellation of the original transaction is required, enter an n-zone punch in record position 25.
- c. When all data elements, other than quantity, are identical and **the** quantity due-in or being adjusted exceeds 99,999 or **9999M** (M-Modifier thousands and residual quantities are for ammunition); or when all data elements are the same, except the condition of materiel, for materiel being received or being adjusted; assign consecutive suffix codes beginning with alpha code A in the initial transaction; otherwise, leave blank.

MATERIEL RECEIPT (PROCUREMENT INSTRUMENT SOURCE)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the D4 series.
Routing Identifier (T0)	4-6	Enter (or perpetuate) RI code of the ICP/SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item received.
Unit of Issue	23-24	Enter U/I of item.
Quantity	25-29	Enter quantity received, preceding significant digits with zeros. 1,2
Procurement Instrument Number or Due-In Docu- ment Number		
Procurement Instrum	ent	
Number	(30-42)	Enter (or perpetuate) procurement instrument number.
BI ank	(43)	Leave blank.
or		
Due-In Document Number	(30-43)	For intra-Service/Agency use only, enter (or perpetuate) due-in document number.
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. ³

¹ **See** Appendix C - Formats Introduction, Paragraph 3a.

See Appendix C - Formats Introduction, Paragraph 3b.

³ See Appendix C - Formats Introduction, Paragraph 3c.

	RECORD SITION(S)	EXPLANATION AND INSTRUCTIONS
Item Number	45-50	Enter the contract/exhibit line item number or subline item number as indicated below, if applicable; otherwise, leave blank.
Contract/Exhibit	(45-48)	Contract Line Item Number:
Line Item Number		Enter the CLIN preceding signifi- cant digits with zeros.
		Exhibit Line Item Number:
		Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit line number in record positions 46 through 48, preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(49-50)	Enter the contract or exhibit sub- line item number if applicable; otherwise, zero fill.
Multi-Use	51-53	For intra-Se rvice/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Distribution	54-56	Enter (or perpetuate) distribution code; otherwise, leave blank.
Proj ect	57-59	Enter (or perpetuate) project code; otherwise, leave blank.
Shipment Number	60-66	Enter vendor shipment number shown on shipping document, preceding significant digits with zeros.
Routing Identifier	67-69	Enter (or perpetuate) RI code identifying activity at which item is received.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Ownershi p/Purpose	70	Storage Activity: Enter (or perpetuate) code shown on shipping documents or in pre-positioned materiel receipt transaction; otherwise, leave blank.
		Stock Control Activity: Enter appropriate ownership/purpose code.
Supply Condition	71	Enter (or perpetuate) supply condition code of item received.
Management	72	Enter management code; otherwise, leave blank.
Date	73-75	Enter numerical ordinal day mate- riel released by carrier.
Multi-Use	76	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Call/Order Serial Number	77-80	Enter applicable call/order serial number; otherwise, leave blank.



MATERIEL RECEIPT (OTHER THAN PROCUREMENT INSTRUMENT SOURCE)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the D6 series.
Routing Identifier (TO)	4-6	If DI code is D6S, enter RI Code HR2 (DAAS); otherwise, enter (or perpetuate) the code of the ICP/SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter Stock or Part Number of item received.
Unit of Issue	23-24	Enter U/I of item.
Quantity (Receive	d) 25-29	Enter quantity received, preceding significant digits with zeros . 12
Document Number	30-43	Enter controlling document number.
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes are necessary. 3
Supplementary Address	45-50	Enter (or perpetuate) SUPADD; otherwise, leave blank.
Si gnal	51	Enter (or perpetuate) signal code; otherwise, leave blank.
Fund	52-53	Enter (or perpetuate) fund code; otherwise, leave blank.
1/ See Appendix C	- Formats Intro	oduction, paragraph 3a.
2/ See Appendix C	- Formats Intro	duction, paragraph 3b.
3/ See Appendix C	- Formats Intro	duction, Paragraph 3c.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Distribution	54-56	Enter (or perpetuate) distribution code; otherwise, leave blank.
Proj ect	57-59	Enter (or perpetuate) project code; otherwise, leave blank.
Multi-Use	60-66	For intra-Se rvice/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Routing Identifier	67-69	Enter (or perpetuate) RI code identifying activity at which item is received, if available; otherwise, leave blank. 4
Ownership/Purpose	e 70	Enter the appropriate ownership/ purpose code.
Supply Condition	71	Enter the supply condition code of item received.
Management	72	Enter management code; otherwise, leave blank.
Date	73-75	If DI code is D6S, enter the numeric day materiel receipt was posted to the accountable records; otherwise, enter ordinal day materiel released by carrier.
Multi-Use	76-80	For intra-Se rvice/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave. blank.

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⁴Activities with only Mode v Formatted Teletype Message communication capability will enter the ordinal day materiel was received in record positions 67-69 in D6S. DAAS will reformat to put receipt date in record positions 73-75.

ISSUE

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the D7 series.
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/SCA to which the transaction is being forwarded.
Media and Status	7	Enter M&S code from original document.
Stock or Part Number	8-22	Enter stock or part number of item issued.
Unit of Issue	23-24	Enter U/I of item.
Quanti ty	25-29	Enter quantity issued, preceding $significant$ digits with zeros. $1, 2$
Document Number	30-43	Enter document number from source document.
Suffi x	44	Enter assigned suffix code; otherwise, leave blank.
Supplementary Address	45-50	Perpetuate from source document.
Si gnal	51	Perpetuate from source document.
Fund	52-53	Perpetuate from source document.
Distribution	54-56	Perpetuate from source document.
Proj ect	57-59	Perpetuate from source document.
Pri ori ty	60-61	Perpetuate from source document.
Delivery Date	62-64	Perpetuate from source document.

¹see Appendix C - Formats Introduction, Paragraph 3a.

²See Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Advi ce	65-66	Perpetuate from source document.
RI Code (FROM)	67-69	Enter code identifying storage activity from, which the item is to be shipped.
Ownership/Purpose	7 0	Enter ownership/purpose code from which item is to be shipped.
Supply Condition	71	Enter supply condition code from which item is to be shipped.
Management	72	Enter appropriate issue management code.
Day Processed	73-75	Enter ordinal day on which trans-action is processed.
Multi-Use	76-80	For intra-Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

INVENTORY ADJUSTMENT (SINGLE ADJUSTMENT)

FIELD LEGEND 1	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS	
Document Identifier	1-3	Enter appropriate DI code from the O8 or D9 series except D8E, D8F, D8S, D9E, D9F, and D9S.	
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.	
BI ank	7	Leave blank.	
Stock or Part Number (NSN)	8-22	Enter Stock or Part Number of item being adjusted.	
Unit of Issue	23-24	Enter U/I of item.	
Quantity (Adjusted)	25-29	Enter quantity being adjusted, preceding significant digits with zeros. 1 2	
Document Number	30-43	For reclassification of previously suspended returns, enter document number under which materiel was received; otherwise, enter appropriate document number.	
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3	
Multi-Use	45-51	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.	
Fund	52-53	Enter appropriate code for intra- Service/Agency use. For inter- Service/Agency use, leave blank.	
1 See Appendix C - Formats Introduction, Paragraph 3a.			

1See Appendix C - Formats Introduction, Paragraph 3a.

2See Appendix C - Formats Introduction, Paragraph 3b.

3See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Proj ect	57-59	Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project field; otherwise, leave blank.
Multi-use	60-62	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Error Clas- sification	63-65	
	(63-64)	For DI Codes D8A and D9A, enter appropriate DoD assigned error classification code from appendix 618; otherwise, leave blank .
or	(65)	For DI Codes D8A and D9A, enter Service/Agency assigned code amplifying the DoD error classification code; otherwise, leave blank.
Multi-Use	63-65	For intra-Service/Agency use with DI codes other than D8A/D9A, enter data prescribed by the Service/Agency. For inter-Service/Agency use except-for DI Codes D8A/D9A, leave blank.
Multi-Use	66	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Routing Identifier	67-69	Enter RI code identifying storage activity at which item is stored.
Ownershi p/Purpose	70	Enter appropriate ownership/pur- pose code, if applicable.
Supply Condition	71	Enter supply condition code of inventory balance being affected.
Management	72	Enter appropriate management code; otherwise, leave blank.
Date	73-75	Storage Activity: Leave blank.
		Stock Control Activity: Enter the ordinal day on which the adjustment is processed to the inventory control record.
Multi-Use	76-80	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.

INVENTORY ADJUSTMENT (LOGISTICS TRANSFER/CAPITALIZATION/DECAP ITALIZATION)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter DI Code D8E, D8F, D9E or D9F, as appropriate.
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of Issue	23-24	Enter U/I of item.
Quanti ty	25-29	Enter quantity being adjusted, preceding significant digits with zeros.1,2
Document Number	30-43	For gain transactions (D8_), perpetuate document number from DEE or DEF transaction.
		or
		For loss transactions, enter

current document number of the losing ICP/SCA using consecutive serial number for each different inventory control record balance.

¹**See** Appendix C - Formats Introduction, Paragraph 3a.

²see Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND F	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Suffi x	44	Perpetuate code from DEE or DEF transaction for D8 _ transactions.
		<u>o</u> r
		For D9_ transactions, enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3
Losing ICP "	45-47	Enter RI code of the losing ICP.
BI ank	48-53	Leave blank.
Distribution	54-56	Enter distribution code if inventory control records are maintained by codes reflected in the distribution field; otherwise, leave blank.
Proj ect	57-59	Enter project code if inventory control records are maintained by codes reflected in the project field; otherwise, leave blank.
BI ank	60-61	Leave blank.
Day	62-64	Enter original effective ordinal day on which logistic transfer or decapitalization was effected.
Ownership/Purpose	65	To be used by gaining ICP/SCA.
Supply Condition	66	To be used by gaining ICP/SCA.
Routing Identifier	67-69	Enter RI code identifying storage activity at which item is stored.

³See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND F	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Ownershi p/ Purpose	70	Enter appropriate ownership/pur- pose code of the inventory balance being affected.
Supply Condition	71	Enter supply condition code of the inventory balance being affected.
Management	72	Enter appropriate management code; otherwise, leave blank.
Transaction Day	73-75	Enter' ordinal day on which the document is prepared.
BI ank	76-80	Leave blank.

INVENTORY ADJUSTMENT (SINGLE ADJUSTMENT - OWNERSHIP GAIN/LOSS)

FIELD LEGEND F	RECORD POSITION(S)	EXPLANATION AND INTSRUCTIONS
Document Identifier	1-3	Enter DI Code D8S or D9S, as appropriate.
Routing Identifier (TO)	4-6	Enter RI code identifying the Service/ICP to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter Stock or Part Number of item being adjusted.
Unit of Issue	23-24	Enter U/I of item.
Quantity (Adjusted)	25-29	Enter quantity being adjusted, preceding significant digits with zeros. 12
Document Number	30-43	Enter appropriate document number.
suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes are necessary. 3
BI ank	45-51	Leave blank.
Fund	52-53	Enter appropriate code for intra- Service/Agency use. For inter- Service/Agency use, leave blank.
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.

1See Appendix C - Formats Introduction, Paragraph 3a.

2See Appendix C - Formats Introduction, Paragraph 3b.

3See Appendix C - Formats Introduction, Paragraph 3c.

	FIELD LEGEND P	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
	Proj ect	57-59	Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project field; otherwise, leave blank.
	BI ank	60-66	Leave blank.
	Routing Identifier	67-69	Enter RI code identifying storage activity at which item is stored.
	Ownershi p/Purpose	70	Enter appropriate numeric owner- ship code reflected by RI code in record positions 4-6.
N &	Supply Condition	71	Enter supply. condition code of the balance being affected.
	Management	72	Enter appropriate management code; otherwise, leave blank.
	Date	73-75	Enter ordinal day on which adjust- ment is "processed to the single manager record.
	BI ank	76-80	Leave blank.

APPENDIX C7

SINGLE MANAGED CONVENTIONAL AMMUNITION FREEZE/UNFREEZE ACTION

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter DI Code DA1 or DA2, as appropriate.
Routing Identifier (TO)	4-6	Enter RI code identifying the activity to which the transaction is being forwarded, if applicable.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being frozen/unfrozen.
Unit of Issue	23-24	Enter U/I of item.
Quanti ty	25-29	Enter quantity being frozen/unfrozen, precedin significant digits with zeros. ', 2
Document Number	30-43	Enter or perpetuate the controlling document number.
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3
BI ank	45-66	Leave blank.
Routing Identifier	67-69	Enter or perpetuate RI code identi- fying the storage activity where stock is positioned.
Ownershi p/Purpose	70	Enter appropriate ownership/purpose code, if applicable.

 ¹See Appendix C - Formats Introduction, Paragraph 3a.
 2See Appendix C - Formats Introduction, Paragraph 3b.

3See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Supply Condition	71	Enter or perpetuate supply condi- tion code of the inventory balance being frozen or unfrozen.
Management	72	Enter or perpetuate appropriate management code; otherwise, leave blank.
BI ank	73	Leave blank.
Freeze/Unfreeze Date	74-78	For/DI Code DA1, enter date freeze was lifted. For DI Code DA2, enter date freeze was applied.
Decade	(74-75)	Enter two position decade of the calendar year (e.g., 84 for 1984, 85 for 1985, etc.).
Ordi nal Day	(76 78)	Enter ordinal day (e.g., 031 for 31 Jan, 032 for 1 Feb, etc.)
BI ank	79-80	Leave blank.

3

INVENTORY ADJUSTMENT (DUAL ADJUSTMENT)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter DI Code DAC or DAD, as appropriate.
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter stock "or part number of item being adjusted.
Unit of Issue	23-24	Enter U/I of the item.
Quanti ty	25-29	Enter quantity being adjusted, preceding significant digits with zeros.1,2
Document Number	30-43	For reclassification of previously suspended receipts, enter document number under which the materiel originally was received. For other adjustments, enter appropriate document number.
Suffi x	44	For reclassification of previously suspended receipts, enter suffix code under which the materiel was originally received. For other adjustments, enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3

¹See Appendix C - Formats Introduction, Paragraph 3a.

²See Appendix C - Formats Introduction, Paragraph 3b.

³See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Losing ICP	45-47	When used between Services/Agen- cies, leave blank. When used within a Service/Agency, enter data prescribed by that Service/ Agency.
Multi-Use	48-50	For intra-Service/Agency use, enter data prescribed by the Serv-ice/Agency. For inter-Service/Agency use, leave blank.
BI ank	51	Leave blank.
Fund	52-53	Enter appropriate code for intra- Service/Agency use. For inter- Service/Agency use, leave blank.
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Proj ect	57-59	Enter appropriate project code if stocks are segregated and main-tained by' codes reflected in the project field; otherwise, leave blank.
Multi-Use	60-64	For intra-Service/Agency use, enter data prescribed by the Serv-ice/Agency. For inter-Service/Agency use, leave blank.
Ownershi p/Purpose	65	Enter the TO ownership/purpose code, if applicable.
Supply Condition	66	Enter TO supply condition code.
Routing Identifier	67-69	Enter RI code identifying the storage activity at which the item is stored.
Ownershi p/ Purpose	70	Enter the FROM ownership/purpose code, if applicable.
Supply Condition	71	Enter the FROM supply condition code.

N. Wall	FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
	Management	72	Enter appropriate management code; otherwise, leave blank.
	Date	73-75	For storage activity, leave blank.
			For control activity, enter the numerical ordinal day on which the adjustment is processed to the inventory control record.
	Multi-Use	76-80	For intra-Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

INVENTORY ADJUSTMENT (DUAL ADJUSTMENT - OWNERSHIP GAIN/LOSS)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter DI Code DAS.
Routing Identifier (TO)	4-6	Enter RI code identifying the storage activity to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of Issue	23-24	Enter U/I of item.
Quanti ty	25-29	Enter quantity being adjusted, preceding $significant$ digits with zeros. $\overset{1}{1},\overset{2}{2}$
Document Number	30-43	Enter document number under which the materiel originally was issued.
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3
Losing Inventory Control Point	45-47	Enter RI code of Service/Agency from which materiel is being transferred.
Multi-Use	48-50	For intra-Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

¹see Appendix C - Formats Introduction, Paragraph 3a.

²see Appendix C - Formats Introduction, Paragraph 3b.

³See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
BI ank	51	Leave blank.
Fund	52-53	Enter appropriate code for intra- Service/Agent.y use. For inter- Service/Agency use, leave blank.
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Proj ect	57-59	Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project field; otherwise, leave blank.
BI ank	60-64	Leave blank.
Ownershi p	65	Enter appropriate TO numeric ownership code.
Supply Condition	66	Enter the supply condition code.
Routing Identifier	67-69	Enter RI code identifying storage activity at which item is stored.
Ownershi p/Purpose	70	Enter appropriate FROM numeric ownership code.
Supply Condition	71	Enter supply condition code entered in record position 66; otherwise, leave blank.
Management	72	Enter appropriate management code; otherwise, leave blank.
Date	73-75	Enter the ordinal day on which the adjustment is processed to the single manager record.
Multi-Use	76-80	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.

APPENDIX C4

DUE-IN PROCUREMENT INSTRUMENT SOURCE

FIELD LEGEND P	RECORD OSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the DD series (third digit codes <i>in</i> this series corresponds to the third digit codes provided in the D4 series).
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter Stock or Part Number of item due-in.
Unit of Issue	23-24	Enter U/I of the item.
Quantity (Due-in)	25-29	Enter quantity due-in, preceding significant digits with zeros. 1 2
Procurement Instrument Number or Due-In Document Number	30-43	
For Procurement Instrument Source		
THSTI unierit Source	(30-42)	Enter (or perpetuate) procurement instrument number.
	(43)	Leave blank.
or		
For Document Number - Service/ Agency Use Only)	(30-43)	Enter (or perpetuate) due-in docu - ment number.

See Appendix C - Formats Introduction, Paragraph 3a.

See Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Suffi x	44	Enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. 3
Item Number	45-50	Enter the contract/exhibit line item number or subline item number as follows:
Contract/Exhibit	,	Contract Line Item Number:
Line Item Number		Enter the CLIN preceding signifi-cant digits with zeros.
		Exhibit Line Item Number:
		Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit 'line number in record position 46 through 48, preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(49-50)	Enter the contract or exhibit sub- line item number, if applicable; otherwise, zero fill.
Routing Identifier (FROM)	51-53	Enter RI code identifying the ICP transmitting the document for logistics reassignment; otherwise, leave blank.
Distribution	54-56	Enter distribution code; other- wise, leave blank.
Proj ect	57-59	Enter project code; otherwise, leave blank.

³See Appendix C - Formats Introduction, Paragraph 3c.

FIELD LEGEND	CARD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Unit Price	60-66	Enter unit price if prescribed by Service/Agency managing the item; otherwise, leave blank.
Routing Identifier (TO)	67-69	Enter RI code identifying storage activity to which the item is due- in.
Ownershi p/Purpose	70	Enter ownership/purpose code of item due-in.
Multi-Use	71-72	For intra-Service/Agency use enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Date	73-75	Enter last digit of calendar year and two digit month signifying estimated delivery date, e.g, "607" means 1986 month of July.
Multi-Use	76	For intra-Serv ice/Agency use, enter data prescribed by the Serv - ice/Agency. For inter-Service/Agency use, leave blank.
Call/Order Serial Number	77-80	Enter applicable call/order serial number; otherwise, leave blank.

APPENDIX C12 LOGISTICS TRANSFER/DECAPITALIZATION.

RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
1-3	Enter DI Code DEE or DEF, as appropriate.
4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.
7	Leave blank.
8-22	Enter stock or part number item being transferred.
23-24	Enter U/I of item.
25-29	Enter quantity being transferred, preceding significant digits with zeros. 1,2
30-43	Enter current document number of the losing ICP/SCA using consecutive number for each different inventory record control balance.
44	Enter consecutive suffix code (beginning with the letter A in the initial transaction) when quantity for inventory control record balance exceeds 99,999.
	POSITION(S) 1-3 4-6 7 8-22 23-24 25-29 30-43

¹See Appendix C - Formats Introduction, Paragraph 3a.

²See Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND F	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Losing ICP	45-47	Enter RI code of the losing ICP.
BI ank	48-53	Leave blank.
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Multi-Use	57-61	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Day	62-64	Enter the original numerical effective ordinal day on which the logistic transfer or decapitalization was effective.
Ownershi p/Purpose	e 65	To be used by gaining ICP/SCA.
Supply Condition	n 66	To be used by gaining ICP/SCA.
Routing Identifier	67-69	Enter RI-code identifying the storage activity at which item is stored.
Ownershi p/Purpose	e 70	Enter appropriate ownership/pur- pose code of the balance being transferred.
Supply Condition	71	Enter supply condition code of the balance being transferred.
Multi-Use	72	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
BI ank	73	Leave blank.
Unit Price	74-80	Enter unit price in effect, for transfer, between Service/Agency. (For transfers within a Service/Agency, this field may be left blank.)

(DUE-IN OTHER THAN PROCUREMENT Instrument SOURCE)

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the DF series (third digit codes in this series correspond to the third digit codes provided in the D6 series).
Routing Identifier (TO)	4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.
BI ank	7	Leave blank.
Stock or Part Number	8-22	Enter Stock or Part Numaber of item due-in.
Unit of Issue	23-24	Enter U/I of the item.
Quantity (Due-In)	25-29	Enter quantity due-in, preceding significant digits with zeros. 1/2
Document Number	30-43	Enter controlling document number.
Suffi x	44	Enter controlling suffix code; otherwise, leave blank.
Supplementary Address	45-50	Enter SUP ADD; otherwise, leave blank.
Si gnal	51	Enter signal code; otherwise, leave blank.
Fund	52-53	Enter fund code; otherwise, leave blank.
Distribution	54-56	Enter distribution code; otherwise, leave blank.
1 See Appendix C	- Formats Int	roduction, Paragraph 3a.

² See Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Proj ect	57-59	Enter project code; otherwise, Leave blank.
Multi-Use	60-66	For intra-Service/Agency use enter data prescribed by the Service/Agency. For inter-Service use, leave blank.
Routing Identifier	67-69	Enter RI code identifying storage activity to which the item is due- in.
Ownershi p/Purpose	70	Enter ownership/purpose code of item due-in.
Supply Condition	71	Enter condition code of item due-in.
Management	72	Enter appropriate management code; otherwise, leave blank.
Date	73-75	Enter last digit of calendar year and two digit month signifying estimated delivery date, e.g, "607" means 1986 month Of July.
Routing Identifier (FROM)	76-78	Enter 'RI code identifying the ICP/ transmitting the document for logistic 'reassignment clue-in; otherwise, leave blank.
BI ank	79-80	Leave blank.

BACKORDER

FIELD LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier	1-3	Enter appropriate DI code from the DG series (third digit codes in this series correspond to the third digit codes provided in the D7 series).
Routing Identifier	4-6	Enter RI code identifying the ICP/ SCA to which the transaction is being forwarded.
Media and Status	7	Enter M&S code from source document.
Stock or Part Number	8-22	Enter stock or part number of item backordered.
Unit of Issue	23-24	Enter U/I of item.
Quanti ty	25-29	Enter quantity backordered, preceding significant digits with zeros. 1,2
Document Number	30-43	Enter document number from origi- nal document.
Suffi x	44	Enter assigned suffix code; other- wise, leave blank.
Supplementary Address	45-50	perpetuate from source document.
Si gnal	51	Perpetuate from source document.
Fund	52-53	Perpetuate from source document.
Distribution	54-56	Perpetuate from source document.
Proj ect	57-59	Perpetuate from source document.

¹See Appendix C - Formats Introduction, Paragraph 3a.

²See Appendix C - Formats Introduction, Paragraph 3b.

FIELD LEGEND	RECORD POSITION	EXPLANATION AND INSTRUCTIONS
Pri ori ty	60-61	Perpetuate from source document.
Delivery Date	62-64	Perpetuate from source document.
Advice	65-66	Perpetuate from source document.
Routing Identifier	67-69	Enter RI code identifying storage activity against which the back-order is recorded.
Ownershi p/Purpose	70	Enter ownership/purpose code of item backordered.
Supply Condition	71	Enter supply condition code of item backordered.
Management	72	Enter appropriate issue management code; otherwise, leave blank.
Day Processed	73-75	Enter numerical ordinal day on which the transaction is processed.
Multi-Use	76-80	For intra-Se rvice/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

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#### DEMAND

| FIELD LEGEND               | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                      |
|----------------------------|-----------------------|---------------------------------------------------------------------------------------------------|
| Document<br>Identifier     | 1-3                   | Enter <b>DI</b> Code DHA.                                                                         |
| Routing<br>Identifier (TO) | 4-6                   | Enter <b>RI</b> code identifying the <b>ICP/ SCA</b> to which the transaction is being forwarded. |
| Media and Status           | 7                     | Enter M&S code from source docu-<br>ment.                                                         |
| Stock or Part<br>Number    | 8-22                  | Enter stock or part number from source document.                                                  |
| Unit of Issue              | 23-24                 | Enter U/I of item.                                                                                |
| Quanti ty                  | 25-29                 | Enter quantity of the demand, preceding significant digits with zeros, 1,2                        |
| Document Number            | 30-43                 | Enter document number from source document.                                                       |
| Suffi x                    | 44                    | Enter assigned suffix code; other-<br>wise, leave blank.                                          |
| Supplementary<br>Address   | 45-50                 | Perpetuate from source document.                                                                  |
| Si gnal                    | 51                    | Perpetuate from source document.                                                                  |
| Fund                       | 52-53                 | Perpetuate from source document.                                                                  |
| Distribution               | 54-56                 | Perpetuate from source document.                                                                  |
| Proj ect                   | 57-59                 | Perpetuate from source document.                                                                  |
| Pri ori ty                 | 60-61                 | Perpetuate from source document.                                                                  |

<sup>1</sup>see Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3b.

| FIELD LEGEND          | RECORD POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                |
|-----------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Delivery Day          | 62-64              | Perpetuate from source document.                                                                                                            |
| Advi ce               | 65-66              | Perpetuate from source document.                                                                                                            |
| Routing<br>Identifier | 67-69              | Enter <b>RI</b> code identifying storage activity from which the item should have been shipped. (Leave blank on submission to <b>ICP.</b> ) |
| BI ank                | 70-71              | Leave blank.                                                                                                                                |
| Management            | 72                 | Enter appropriate management code; otherwise, leave blank.                                                                                  |
| Day Processed         | 73-75              | Enter numerical ordinal day on which the transaction is processed.                                                                          |
| BI ank                | 76-80              | Leave blank.                                                                                                                                |

#### PHYSICAL INVENTORY REQUEST

| FIELD LEGEND P                                           | RECORD<br>OSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                                                              |
|----------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                                   | 1-3                  | Enter DI Code DJA. ,                                                                                                                                                                                                                                                      |
| Routing<br>Identifier (TO)                               | 4-6                  | Enter RI code identifying the storage activity to which the request is being forwarded.                                                                                                                                                                                   |
| Type of Physical<br>Inventory/<br>Transaction<br>History | 7                    | Enter appropriate type of physical inventory/transaction history code.                                                                                                                                                                                                    |
| Stock or Part<br>Number                                  | 8-22                 | Enter the stock or part number of item to be counted.                                                                                                                                                                                                                     |
| Unit of Issue                                            | 23-24                | Enter the <b>U/I</b> of item to be counted.                                                                                                                                                                                                                               |
| BI ank                                                   | 25-34                | Leave blank.                                                                                                                                                                                                                                                              |
| Physical Inventory Infloat Control Date                  | 35-38                | Enter the ordinal date established for initiating controls on all in- process transactions and materiels which could effect the outcome of the inventory. This date must precede the physical inventory cutoff date entered in record positions 61-64 by at least 5 days. |
| BI ank                                                   | 39-43                | Leave blank.                                                                                                                                                                                                                                                              |
| Multi-Use                                                | 44-46                | For inter-Service/Agency use, when agreed by the Components involved, enter the lot/segment number for controlling the inventory; otherwise, leave blank. For intra-Service/Agency use, enter the data prescribed by the Service/Agency.                                  |
| Blank                                                    | 47-53                | Leave blank.                                                                                                                                                                                                                                                              |
| Distribution                                             | 54-56                | Enter the appropriate distribution code if stocks <i>are</i> segregated and                                                                                                                                                                                               |

| FIELD LEGEND                         | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                  |
|--------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                      |                       | maintained by codes reflected in the distribution field; other-wise, leave blank.                                                                                                             |
| Proj ect                             | 57-59                 | Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project field; otherwise, leave blank.                                                      |
| BI ank                               | 60                    | Leave blank.                                                                                                                                                                                  |
| Physical<br>Inventory<br>Cutoff Date | 61-64                 | Enter date established for striking the accountable <b>record</b> balance.                                                                                                                    |
| Multi-Use                            | 65-66                 | For intra-Se rvice/Agency transactions, enter the data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.                                                           |
| Routing<br>Identifier (FROM)         | 67-69                 | Enter the <b>RI</b> code identifying the activity from which the transaction <b>is being</b> forwarded.                                                                                       |
| Ownershi p/Purpose                   | 70                    | Enter the ownership/purpose code applicable to the segregated lot/segment for which an inventory count is being requested if stocks are segregated; otherwise, leave blank.                   |
| Supply Condition                     | 71                    | Enter the applicable supply condition code of the item to be counted when Type of Physical Inventory/Transaction History Code D or F Is entered in record position 7; otherwise, leave blank. |
| Management                           | 72                    | Enter appropriate management code; otherwise, leave blank.                                                                                                                                    |
| BI ank                               | 73-75                 | Leave blank.                                                                                                                                                                                  |
| Dual-Use                             | 76-80                 |                                                                                                                                                                                               |
| Multi-Use                            | (76-80)               | For intra-Se rv ice/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.                                                                           |

| FIELD LEGEND           | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                  |
|------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Subsistence<br>of Pack | Type (79)             | For Subsistence Items Only: Enter the applicable subsistence type of pack code (see MILSTRIP, (reference (h)), appendix B23). |
| BI ank                 | (80)                  | For subsistence items only: Leave blank.                                                                                      |

#### PHYSICAL INVENTORY NOTIFICATION

| <u>FIELD LEGEND F</u>                                    | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                                                             |
|----------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                                   | 1-3                   | Enter DI Code DJB.                                                                                                                                                                                                                                                       |
| Routing<br>Identifier (TO)                               | 4-6                   | Enter RI code identifying the in-<br>ventory manager to which the noti-<br>fication is being forwarded.                                                                                                                                                                  |
| Type of Physical<br>Inventory/<br>Transaction<br>History | 7                     | Enter the applicable type of physical inventory/transaction history code.                                                                                                                                                                                                |
| Stock or Part<br>Number                                  | 8-22                  | Enter stock or part number to be counted.                                                                                                                                                                                                                                |
| Unit of <b>Issue</b>                                     | 23-24                 | Enter <b>U/I</b> of item.                                                                                                                                                                                                                                                |
| BI ank                                                   | 25-34                 | Leave blank.                                                                                                                                                                                                                                                             |
| Physical Inventory Infloat Control Date                  | 35-38                 | Enter the ordinal date established for initiating controls on all in-process transactions and materiels which could affect the outcome of the inventory. This date must precede the physical inventory cutoff date entered in record positions 61-64 by at least 5 days. |
| BI ank                                                   | 39-43                 | Leave blank.                                                                                                                                                                                                                                                             |
| Multi-Use                                                | 44-46                 | For inter-Service/Agency use, when agreed by the Components involved, enter the lot/segment number for controlling the inventory; otherwise, leave blank. For intra-Service/Agency use, enter the data prescribed by the Service/Agency.                                 |
| BI ank                                                   | 47-53                 | Leave blank.                                                                                                                                                                                                                                                             |
| Distribution                                             | 54-56                 | Enter the appropriate distribution code if stocks are segregated and                                                                                                                                                                                                     |

| FIELD LEGEND E                    | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                               |
|-----------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                       | maintained by codes reflected in the distribution field; otherwise, leave blank.                                                                           |
| Proj ect                          | 57-59                 | Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project field; otherwise, leave blank.                   |
| BI ank                            | 60                    | Leave blank.                                                                                                                                               |
| Physical Inventory<br>Cutoff Date | 61-64                 | Enter the date established for striking the accountable record balance.                                                                                    |
| Multi-Use                         | 65-66                 | For intra-Service/Agency use, enter the data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.                                  |
| Routing<br>Identifier<br>(FROM)   | 67-69                 | Enter <b>RI</b> code identifying the storage activity from which the transaction is being forwarded.                                                       |
| Ownershi p/Purpose                | 70                    | Enter ownership/purpose code applicable to the segregated lot for which an inventory count was requested if stocks are segregated; otherwise, leave blank. |
| Supply Condition                  | 71                    | Enter applicable supply condition code of the item to be counted; leave blank when used with Type of Physical Inventory/Transaction History Code C.        |
| Management                        | 72                    | Enter appropriate management code; otherwise, leave blank.                                                                                                 |
| BI ank                            | 73-75                 | Leave blank.                                                                                                                                               |
| Dual -Use                         | 76-80                 |                                                                                                                                                            |
| Multi-Use                         | (76-80)               | For intra-Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.                                      |

| FIELD LEGEND           | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                  |
|------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Subsistence<br>of Pack | Type (79)             | For Subsistence Items Only: Enter the applicable subsistence type of pack code (see MILSTRIP, (reference (h)), appendix B23). |
| BI ank                 | (80)                  | <u>For Subsistence Items Only:</u> Leave lank.                                                                                |

## PHYSICAL INVENTORY COUNT

| FIELD LEGEND                                             | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                                                                          |
|----------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                                   | 1-3                   | Enter DI Code DKA.                                                                                                                                                                                                                                                                    |
| Routing<br>Identifier (TO)                               | 4-6                   | Enter RI code identifying the ac-<br>tivity to which the transaction is<br>being forwarded.                                                                                                                                                                                           |
| Type of Physical<br>Inventory/<br>Transaction<br>History | 7                     | Enter (or perpetuate) the type of physical inventory/transaction history code.                                                                                                                                                                                                        |
| Stock or Part<br>Number                                  | 8-22                  | Enter stock or part number of item counted/reconciled or of item for which the custodial record balance was requested.                                                                                                                                                                |
| Unit of <b>Issue</b>                                     | 23-24                 | Enter U/I of the item counted/reconciled or of the item for which the custodial record balance was requested.                                                                                                                                                                         |
| Quanti ty                                                | 25-34                 | For Type of Physical Inventory/ Transaction History Codes A, B, C, E, and F, enter the quantity counted or onhand balance verified by count preceding significant digits with zeros; for codes Y and Z, enter the custodial record balance. Zero fill if total count/balance is zero. |
| Count/Record<br>Date                                     | 35-38                 | Enter the ordinal date on which the item is counted or on which the custodial record balance is taken.                                                                                                                                                                                |
| Multi-Use                                                | 39                    | For intra-Service/Agency use, enter the data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.                                                                                                                                                             |

| FIELD LEGEND                         | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                             |
|--------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Shel f-Li fe                         | 40                    | Enter applicable shelf-life code; otherwise, leave <b>blank.</b> 1                                                                                       |
| Physi cal<br>Securi ty/<br>Pilferage | 41                    | Enter applicable physical <b>securi</b> ty/pilferage code; otherwise, leave blank.1                                                                      |
| Manager/Owner<br>Identifier<br>•     | 42                    | Enter code 1 if activity in record positions 4-6 is the IMM and code 2 if, the activity is an owner but not the IMM; otherwise, leave blank.1            |
| Inventory<br>Category                | 43                    | Enter applicable inventory category code; otherwise, leave blank.                                                                                        |
| Multi-Use                            | 44-46                 | Enter the lot/segment number for controlling the inventory; otherwise, leave <b>blank.</b> 1                                                             |
| <b>Count</b> Card<br>Control Number  | 47-53                 | Enter the serial <b>number assigned</b> to each card. Leave blank for Type of Physical Inventory/Transaction History Code <b>Y</b> or Z.                 |
| Distribution                         | 54-56                 | Enter appropriate distribution code <b>if</b> stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank. |
| Proj ect                             | 57-59                 | Enter appropriate project code if stocks are segregated and main-tained by codes reflected in the project <b>field;</b> otherwise, leave blank.          |
| Count Number                         | 60                    | Enter numeric digit to indicate the number of counts taken; enter zero for Type of Physical <b>Inven</b> tory/Transaction History Code Y or Z.           |

<sup>1</sup>May be used intra-Se rvice/Agency or inter-Service/Agency when agreed by the Components involved.

| FIELD LEGEND                         | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                                                                    |
|--------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Physical<br>Inventory<br>Cutoff Date | 61-64                 | Enter (or perpetuate) the date established for striking the accountable record balance; leave blank for Type of Physical Inventory/Transaction History Code Yor Z.                                                                                                              |
| BI ank                               | 65-66                 | Leave blank.                                                                                                                                                                                                                                                                    |
| Routing<br>Identifier<br>(FROM)      | 67-69                 | Enter RI code identifying the storage activity from which the transaction is being forwarded.                                                                                                                                                                                   |
| Ownershi p/<br>Purpose               | 70                    | Enter (or perpetuate) ownership/ purpose code if stocks are segre- gated; otherwise, leave blank. (Assets in the custody of the SMCA are not segregated by owner; however, count transactions will contain ownership code.)                                                     |
| supply<br>Condition                  | 71                    | Enter (or perpetuate) supply condition code of the item counted/reconciled or for which custodial balance was requested. Leave blank in reply to a physical inventory or custodial balance request when the total count./balance for the stock or part number was zero.         |
| Management                           | 72                    | When entry of Management Code M or Z is not required, enter Management Code N when the quantity in record positions 25-34 reflects a balance from a noncommingled storage location and Management Code Y when the quantity reflects balance from a commingled storage location. |

| FIELD LEGEND                | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                     |
|-----------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Error<br>Classi fication    | 73-75                 |                                                                                                                                  |
|                             | (73-74)               | Enter appropriate DoD assigned error classification code from appendix B18; otherwise, leave blank.                              |
| <u>o</u> r                  | (75)                  | Enter intra-Service/Agency assigned code amplifying the DoD error classification code from appendix B18; otherwise, leave blank. |
| Multi-Use                   | 73-75                 | For intra-Service/Agency use, enter data prescribed by Service/Agency. 'For inter-Service/Agency use, leave blank.               |
| Dual -Use                   | 76-80                 |                                                                                                                                  |
| Multi-Use                   | (76-80)               | For intra-Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.            |
| Subsistence Type<br>of Pack | (79)                  | For Subsistence Items Only: Enter the applicable subsistence type of pack code (see MILSTRIP (reference (h)), appendix B23).     |
| BI ank                      | (80)                  | For Subsistence Items Only: Leave lank.                                                                                          |

APPENDIX C20

LOGISTICS TRANSFER/DECAPITALIZATION FOLLOWUP

| FIELD LEGEND                 | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                           |
|------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------|
| Document<br>Identifier       | 1-3                   | Enter DI Code DLA.                                                                                     |
| Routing<br>Identifier (TO)   | 4-6                   | Enter code identifying the <b>LIM</b> to which the card is being forwarded.                            |
| BI ank                       | 7                     | Leave blank.                                                                                           |
| Stock or Part<br>Number      | 8-22                  | Enter stock or part number of transferred item for which asset data is being requested.                |
| Unit of <b>Issue</b>         | 23-24                 | Enter the <b>U/I</b> of item.                                                                          |
| BI ank                       | 25-29                 | Leave blank.                                                                                           |
| Document Number              | 30-43                 |                                                                                                        |
|                              | (30-35)               | Enter AAC of the <b>GIM</b> preparing the document.                                                    |
|                              | (36-39)               | Enter ordinal date of assignment of serial number.                                                     |
|                              | (40-43)               | Enter serial number assigned for control purposes.                                                     |
| BI ank                       | 44-61                 | Leave blank.                                                                                           |
| Day                          | 62-64                 | Enter original ordinal effective day on which the logistic transfer or decapitalization was effective. |
| BI ank                       | 65-66                 | Leave blank.                                                                                           |
| Routing Identifier<br>(FROM) | 67-69                 | Enter code identifying the <b>GIM</b> preparing the document.                                          |
| BI ank                       | 70-80                 | Leave blank.                                                                                           |

APPENDIX C21

REPLY TO LOGISTICS TRANSFER/DECAPITALIZATION FOLLOWUP

| FIELD LEGEND                   | RECORD<br>POSITION(S) | EXPLANATION <b>AND INSTRUCTIONS</b>                                         |
|--------------------------------|-----------------------|-----------------------------------------------------------------------------|
| Document<br>Identifier         | 1-3                   | Enter <b>DI Code</b> DLB.                                                   |
| Routing<br>Identifier (TO)     | 4-6                   | Enter code identifying the <b>GIM</b> to which the card is being forwarded. |
| BI ank                         | 7                     | Leave blank.                                                                |
| Stock or <b>Part</b><br>Number | 8-22                  | Enter stock or part number from original <b>followup</b> document.          |
| Unit of Issue                  | 23-24                 | Enter U/I of item.                                                          |
| BI ank                         | 25-29                 | Leave blank.                                                                |
| Document Number                | 30-43                 | Enter document number of the followup document.                             |
| BI ank                         | 44-64                 | Leave blank.                                                                |
| Asset Transfer<br>Status       | 65-66                 | Enter appropriate code from appendix Bll.                                   |
| Routing<br>Identifier (FROM)   | 67-69                 | Enter code identifying the LIM preparing the response.                      |
| BI ank                         | 70-80                 | Leave blank.                                                                |

### LOGISTICS TRANSFER DELINQUENT DUE-IN FOLLOWUP

#### LOGISTICS TRANSFER DUE-IN FOLLOWUP RESPONSE

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#### LOGISTICS TRANSFER RECONCILIATION DUE-IN REQUEST

#### LOGISTICS TRANSFER RECONCILIATION DUE-IN RESPONSE

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# WAR MATERIEL REQUIREMENTS

| FIELD LEGEND                                                              | RECORD<br>POSITION(S)                                          | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                                                    | 1-3                                                            | Enter appropriate <b>DI</b> code in the <b>DM</b> series.                                                                                                                                                                                                                                                                            |
| Routing<br>Identifier (TO)                                                | 4-6                                                            | Enter <b>RI</b> code of the item manager to which the transaction is being submitted.                                                                                                                                                                                                                                                |
| Transaction<br>Serial Number                                              | 7                                                              | Enter consecutive numeric serial number for each transaction within a DI code for this stock or part number (e.g., 1 for first DMA, 2 for second DMA, 1 for first DMB, etc.)1                                                                                                                                                        |
| Stock or Part<br>Number                                                   | 8-20                                                           | Enter stock or part number of item required.                                                                                                                                                                                                                                                                                         |
| Unit of Issue                                                             | 21-22                                                          | Enter U/I of item.                                                                                                                                                                                                                                                                                                                   |
| Monthly<br>Requirement<br>Quantities                                      | 23-70                                                          | Beginning with the first month after D-Day, enter the monthly OWMR (consumption) quantity for recurring U.S. requirements, non-                                                                                                                                                                                                      |
| First Month Second Month Third Month Fourth Month Fifth Month Sixth Month | (23-30)<br>(31-38)<br>(39-46)<br>(47-54)<br>(55-62)<br>(63-70) | recurring U.S. requirements, and nonrecurring Allies requirements for DI Codes DMA, DMB, and DMC, respectively. For DI "Code DMD, enter the forecasted monthly reparable return quantity. For DI code DME. enter the PWRMR in record positions 23-3(I and the PWRMRP in record positions 31-38; leave record positions 39-70 blank.1 |

<sup>\*\*</sup>IUse additional transactions as required, entering the consecutive transaction serial number within each DI code, to-accommodate submission of the number of months data specified by the Defense Guidance issued each year.

| FIELD LEGEND                    | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                         |
|---------------------------------|-----------------------|------------------------------------------------------------------------------------------------------|
| BI ank                          | 71                    | Leave blank.                                                                                         |
| Total Number of<br>Transactions | 72-73                 | Enter the total number of WMR transactions submitted for all DI codes for this stock or part number. |
| Routing<br>Identifier (FROM)    | 74-76                 | Enter RI code identifying the activity from which this transaction is being submitted.               |
| Date of<br>Preparation          | 77-80                 | Enter the ordinal date on which this transaction is prepared.                                        |



# SMALL ARMS MULTI-FIELD CORRECTIONS

|                                                 | CORD<br>TION(S) | EXPLANATION-AND INSTRUCTIONS                                                                                                                  |
|-------------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                          | 1-3             | Enter DI Code DSA.                                                                                                                            |
| Routing<br>Identifier                           | 4-6             | Enter the appropriate <b>RI</b> code as follows:                                                                                              |
|                                                 |                 | <u>Component</u> <u><b>RI</b> Code</u>                                                                                                        |
|                                                 |                 | Army B14 Navy P64 Air Force FLZ DLA S9D                                                                                                       |
| Transaction Code                                | 7               | Enter transaction code K.                                                                                                                     |
| Stock or Part<br>Number                         | 8-22            | Enter Stock or Part Number, or LCN on Component Registry.                                                                                     |
| BI ank                                          | 23              | Leave blank.                                                                                                                                  |
| DoD Activity<br>Address -<br>Reporting Activity | 24-29           | Enter reporting activity. (Use <b>UIC</b> if <b>DoDAAC</b> not assigned (U.S. Army only).                                                     |
| BI ank                                          | 30              | Leave blank.                                                                                                                                  |
| Serial Number                                   | 31-41           | Enter serial number on master file.                                                                                                           |
| Corrected<br>Stock or Part<br>Number            | 42-56           | Enter new or corrected stock or part number, MCN, or LCN if applicable; otherwise, leave blank.                                               |
| BI ank                                          | 57              | Leave blank.                                                                                                                                  |
| Corrected Accountable<br>Activity               | 58-63           | Enter new or corrected Do DAAC/UIC of unit/activity or property book officer, owning/possessing weapon if applicable; otherwise, leave blank. |

| FIELD LEGEND               | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                  |
|----------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BI ank                     | 64                    | Leave blank.                                                                                                                                                  |
| Corrected Serial<br>Number | 65-75                 | Enter new or corrected serial number, <b>if</b> applicable; otherwise, leave blank.                                                                           |
| Dual Use                   | 76-80                 |                                                                                                                                                               |
| Reject Error               | (76-77)               | For rejects, enter appropriate reject code from appendix B14.                                                                                                 |
| Transaction Date           | (78-80)               | Rejected transactions will contain<br>the last three digits of the<br>ordinal date on the rejected docu-<br>ment.                                             |
| Transaction Date           | (76-80)               | Enter two-digit year in record positions 76-77 and three-digit ordinal day in record positions 78-80 when entering the transaction on the Component Registry. |

#### SMALL ARMS MASS STOCK NUMBER CHANGE

| FIELD LEGEND P                                  | RECORD<br>OSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                             |
|-------------------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                          | 1-3                  | Enter DI Code DSB.                                                                                                       |
| Routing<br>Identifier (TO)                      | 4-6                  | Enter appropriate <b>RI</b> code as follows:                                                                             |
|                                                 |                      | <u>Component</u> <u>RI Code</u>                                                                                          |
|                                                 |                      | Army B14 Navy P64 Air Force FLZ DLA S9D                                                                                  |
| Transacti on                                    | 7                    | Enter transaction code H.                                                                                                |
| Stock or Part<br>Number                         | 8-22                 | Enter stock or part number, MCN, or LCN on Component Registry.                                                           |
| Stock or Part<br>Number                         | 23-37                | Enter <u>new</u> stock or part number, MCN, <b>or LCN</b> .                                                              |
| Effective Date                                  | 38-42                | Enter two-digit year in record posi-<br>tions 38-39 and three-digit ordinal<br>day in record positions 40-42.            |
| BI ank                                          | 43-50                | Leave blank.                                                                                                             |
| DoD Activity<br>Address - Reporting<br>Activity | 51-56                | Enter activity reporting mass stock number change.                                                                       |
| Accountable<br>Activity                         | 57-62                | Enter DoDAAC/UIC of unit/activity or property book officer owning/possessing weapon.                                     |
| Multi-Use                                       | 63-80                | For intra-Service/Agency use, enter data prescribed by the Service or Agency. For inter-Service/Agency use, leave blank. |

## SMALL ARMS CORRECTION

| FIELD LEGEND                                          | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                               |
|-------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------|
| Document<br>Identifier                                | 1-3                   | Enter <b>DI</b> Code DSC.                                                                  |
| Routing<br>Identifier (TO)                            | 4-6                   | Enter appropriate RI code for the activity to receive the corrected transaction.           |
| Transacti on                                          | 7                     | Perpetuate from rejected transaction or enter corrected transaction code.                  |
| Stock or Part<br>Number                               | 8-22                  | Perpetuate from rejected transaction or enter corrected stock or part number, MCN, or LCN. |
| Rej ect Error                                         | 23-24                 | Perpetuate from rejected transaction.                                                      |
| Reject Date                                           | 25-29                 | Perpetuate from rejected transaction.                                                      |
| Document Number                                       | 30-43                 | Perpetuate from rejected transaction.                                                      |
| Suffi x                                               | 44                    | Perpetuate from rejected transaction.                                                      |
| DoD Activity<br>Address - Shipped<br>To/Received From | 45-50                 | Perpetuate from rejected transaction or enter corrected DoDAAC.                            |
| DoD Activity<br>Address -<br>Reporting<br>Activity    | 51-56                 | Perpetuate from rejected transaction or enter corrected DoDAAC.                            |
| Serial Number                                         | 57-67                 | Perpetuate from rejected transac-<br>tion or enter corrected weapon<br>serial number.      |
| BI ank                                                | 68                    | Leave blank.                                                                               |

# DoD 4000.25-2-M

| FIELD LEGEND            | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                            |
|-------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Accountable<br>Activity | 69-74                 | Perpetuate from rejected transaction or enter corrected DoDAAC/UIC of unit/activity or property book officer ownirng/possessing weapon. |
| BI ank                  | 75                    | Leave blank.                                                                                                                            |
| Transaction Date        | 76-80                 | Perpetuate from rejected transac-<br>tion.                                                                                              |

# SMALL ARMS RECONCILIATION/REJECT FOLLOWUP DUAL TRANSACTION)

| FIELD LEGEND I                                        | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                        |
|-------------------------------------------------------|-----------------------|---------------------------------------------------------------------|
| Document<br>Identifier                                | 1-3                   | Enter <b>DI</b> Code DSF.                                           |
| Routing<br>Identifier (TO)                            | 4-6                   | Enter appropriate RI code for the activity to receive the followup. |
| Transacti on                                          | 7                     | Perpetuate from <b>DI</b> Code DSR.                                 |
| Stock or Part<br>Number                               | 8-22                  | Perpetuate from <b>DI</b> Code DSR.                                 |
| Rej ect Error                                         | 23-24                 | Perpetuate from <b>DI</b> Code DSR.                                 |
| Reject Date                                           | 25-29                 | Perpetuate from DI Code DSR.                                        |
| Document Number                                       | 30-43                 | Perpetuate from <b>DI</b> Code DSR.                                 |
| Suffi x                                               | 44                    | Perpetuate from <b>DI</b> Code DSR.                                 |
| DoD Activity<br>Address - Shipped<br>To/Received From | 45-50                 | Perpetuate from <b>DI</b> Code DSR.                                 |
| DoD Activity<br>Address -<br>Reporting Activity       | 51-56                 | Perpetuate from <b>DI</b> Code <b>DSR</b> .                         |
| Serial Number                                         | 57-67                 | Perpetuate from <b>DI</b> Code DSR.                                 |
| BI ank                                                | 68                    | Leave blank.                                                        |
| Accountable<br>Activity                               | 69-74                 | Perpetuate from DI Code DSR.                                        |
| BI ank                                                | 75                    | Leave blank.                                                        |
| Transaction Date                                      | 76-80                 | Perpetuate from <b>DI</b> Code DSR.                                 |

# WEAPON SERIAL NUMBER CONTROL

| FIELD LEGEND                                              | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                 |
|-----------------------------------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------|
| Document<br>Identifier                                    | 1-3                   | Enter DI Code DSM.                                                                                                           |
| Routing<br>Identifier (TO)                                | 4-6                   | Enter appropriate <b>RI</b> code as foll-lows:                                                                               |
|                                                           |                       | <u>Component</u> <u>RI Code</u>                                                                                              |
|                                                           |                       | Army B14 Navy P64 Air Force FLZ DLA S9D                                                                                      |
| Transacti on                                              | 7                     | Enter appropriate transaction code from appendix B13.                                                                        |
| Stock or Part<br>Number                                   | 8-22                  | Enter stock or part number, MCN, or LCN.                                                                                     |
| Multi-Use                                                 | 23-29                 | For intra-Service/Agency use, enter data prescribed by the Serv-ice/Agency. For inter-Service/Agency use, leave blank.       |
| Document Number                                           | 30-43                 | Enter (or perpetuate) appropriate document number.                                                                           |
| Suffi x                                                   | 44                    | Enter (or perpetuate) suffix code if applicable; otherwise, leave blank.                                                     |
| DoD Activity<br>Address -<br>Shipped To/<br>Received From | 45-50                 | <b>Use</b> for shipment transaction codes F, N, S, and Z and receipt transaction code R.                                     |
| DoD Activity<br>Address -<br>Reporting Activity           | 51-56                 | Enter Reporting Activity/Manufacturer DoDAAC Identification (use <b>UIC</b> if <b>DoDAAC</b> not assigned (U.S. Army only)). |

| FIELD LEGEND F          | RECORD<br>POSITION(S) | EXPLANATION AND INSTRUCTIONS                                                                                                                                                                                                            |
|-------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Serial Number           | 57-67                 | Enter serial number. Right justify and fill unused positions with zeros. Should" the serial number begin with a zero, the first position of the number will require a 12 zone overpunch to indicate the beginning of the serial number. |
| BI ank                  | 68                    | Leave blank.                                                                                                                                                                                                                            |
| Accountable<br>Activity | 69-74                 | Enter <b>DoDAAC/UIC</b> of unit/activity or property book officer owning/possessing weapon.                                                                                                                                             |
| BI ank                  | 75                    | Leave blank.                                                                                                                                                                                                                            |
| Transaction Date        | 76-80                 | Enter two-digit year in record positions 76-77 and three-digit ordinal day in record positions 78-80.                                                                                                                                   |